

REGISTERED COMPANY NUMBER: 07743643 (England and Wales)
REGISTERED CHARITY NUMBER: 1150486

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019
FOR
BERKSHIRE COUNTY SPORTS PARTNERSHIP**

BERKSHIRE COUNTY SPORTS PARTNERSHIP

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FOR THE YEAR ENDED 31 MARCH 2019**

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BERKSHIRE COUNTY SPORTS PARTNERSHIP

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2019**

TRUSTEES

A K Foister OBE
N Howe (resigned 28.9.18)
D J Peaple
C W H Bird MBE
S J Anstiss MBE
K R Ross MBE
A M Couper
P W Owen OBE
N Mohammed (resigned 28.9.18)
R Ingleby
C Thelwall-Jones
A Alexander (resigned 28.9.18)
G Harrison (appointed 13.12.18)
T Lindfield (appointed 19.12.18)
N Janjua (appointed 21.3.19)

COMPANY SECRETARY

B A Nicholls

REGISTERED OFFICE

Temple Room
Bisham Abbey Sports Centre
Marlow Road
Nr Marlow
Bucks
SL7 1RR

REGISTERED COMPANY NUMBER

07743643 (England and Wales)

REGISTERED CHARITY NUMBER

1150486

AUDITORS

Richardson Jones
Chartered Accountants &
Registered Auditors
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

BANKERS

Barclays Bank
Leicester
LE87 2BB

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objectives of the Charitable Company, in accordance with its Memorandum of Association, are for the public benefit to promote community participation in healthy recreation for the benefit of the inhabitants of Berkshire in particular by:

- 1) Working with and through local agencies to increase levels of participation in sport and physical activity;
- 2) Promoting and providing programmes and services for sport, recreation, physical activity, informal education and other leisure time occupation for healthy recreation;
- 3) Promoting and providing facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities and services;
- 4) The improvement and preservation of good health and well-being through participation in healthy recreation;
- 5) Education, training and coaching courses which promote physical health and fitness; and
- 6) Facilitating and providing impact evaluation, performance measurement and related intelligence for public benefit in the context of sport, recreation, physical activity and wider health and well-being.

In setting their objectives and planning their activities the Board have given careful consideration to the Charity Commission's guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

National Network Branding Change

Get Berkshire Active (GBA) are part of a network of 43 other similar organisations in England. We are loosely federated and supported to and by a national team. Previously known individually as County Sports Partnerships (CSP) and nationally as the CSP Network we are now known (following branding changes agreed in Mar 19) as Active Partnerships and the Active Partnership Network. There is no change to our trading name (GBA) nor our official company name (Berkshire County Sports Partnership).

Our Work with Sport England

We continue to work closely with Sport England and they remain our major source of funding. Funding from Sport England is, in simple terms, in two forms. Our Primary Role funding; this allows us to exist and operate and deliver our primary role outputs. The other source is Programme funding which is granted specifically to deliver defined projects.

In terms of performance and delivery, 2018 saw the introduction of a completely new method of evaluation known as the Performance Management & Improvement Framework. All Active Partnerships were required to undertake a nationally agreed bespoke and independent performance assessment undertaken by 'Right Directions' under the QUEST performance evaluation tool. We were required to undertake 5 core module assessments and could opt to add in another 3 optional modules from a choice of around 10.

GBA opted for the extended assessment and after our 2-day independent assessment we were awarded an overall evaluation of VERY GOOD. Individual module assessments were as per the table below:

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

ASSESSMENT PERFORMANCE		
MODULE	ELEMENT	BAND
GENERAL	Collaborative Leadership	Very Good
GENERAL	Continuous Improvement and Learning	Excellent
GENERAL	Partnerships and Brokering	Very Good
GENERAL	Team and People Development	Very Good
GENERAL	Understanding Place and People	Good
GPLUS	Engaging with Older People (AC)	Good
GPLUS	Engaging with Young People 12-19 years (AC)	Good
GPLUS	Getting the Inactive Active	Very Good
BAND >		VERY GOOD

Following on from the QUEST assessment and report all Active Partnerships are required to have a roundtable session with Sport England staff to address any weakness and improvement opportunities. Our meeting with Sport England was very positive based on our assessment outcome. Meeting minimum assessment criteria and producing an improvement plan is a minimum requirement for continued Sport England funding so we were delighted with our results in this area.

In October 2018 we submitted a bid to Sport England for support from their new 'Workforce Innovation' fund. Our bid was considered unique in that it was a collaboration with our 2 neighbouring Active Partnerships in Oxfordshire and Buckinghamshire together with the NHS Prevention Group covering this area. We were delighted to have been informed the bid was successful. The project itself is due to commence in September 2019 and so will be reported upon in the next report.

New Code of Governance for Sport

Another baseline requirement to receive Sport England funding is our adherence to Tier 3 of the UK Code of Sports Governance. GBA are delighted to remain fully compliant with these requirements.

New Board Members

We had 3 retirements from the Board in 2018-19 (Nigel Howe, Naveed Mohamed and our Local Authority (LA) representative Alison Alexander). In turn we are delighted to have welcomed the following 3 new members: Graeme Harrison, Nadeem Janjua and Tessa Lindfield who, as the Director of Public Health for Berkshire becomes our LA Representative member.

Continuous Improvement

We continue to have a structured Continuous Improvement programme in place and this now includes any recommendations from our Quest Assessment.

Strategic Networking

A key role of all Active Partnerships is developing strategic networks across the county. GBA's role is to be the leading advocate for Sport and Physical Activity (PA) ensuring that key stakeholders (NHS, Clinical Commissioning Groups (CCGs), Education etc for examples) maintain an emphasis and prioritise VERY GOOD by Quest. Our strategic engagement continues to grow locally and regionally. We have good working relationships with the 6 LAs (Public Health and sports development teams and other departments). We are represented on several NHS groups, in particular NHS Strategic Transformation Plan Prevention Workgroups, covering the whole of Berkshire. We have cultivated a positive relationship with Thames Valley Police and the Department of Work & Pensions for whom we have delivered sessions of staff development training.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

NHS Collaboration

In August 2018 we led on a project called #MovingCan with our health partners across both the NHS Frimley Integrated Care System (ICS) and the NHS Buckinghamshire, Oxfordshire and Berkshire West (BOB) Prevention Groups. This was a collaborative Social Media Campaign highlighting the many and various benefits of physical activity. More than 20 organisations collaborated, and the campaign had national coverage with other Active Partnerships (from Devon to Durham) taking part. On day one we recorded a Social Media reach in excess of 475k and by the end of the campaign the #MovingCan hashtag recorded more than one million impressions.

Volunteering

GBA have built a stronger wider network of partners in different sectors to embrace the benefits of physical activity. Therefore, the level of opportunity to build in pathways to link volunteers into projects with a more diverse background has tripled. We have worked with 17 volunteers to impact directly on hard to reach groups in the community and created a supported, tailored journey for them to help sustain 4 projects. We are continuing to communicate through the Team Berkshire Volunteer and extending our reach through 5 volunteering hubs in the local authorities.

Coaching

Although we have reduced our coaching newsletter recipients, we have extended our reach through social media and increased click rate on newsletter opens by 24%. Courses page remains to be in the top 5 most clicked pages on the website. GBA ran the 3rd annual Sports Education Week - running 14 workshops or qualifications, engaging 161 individuals who make up our current workforce. GBA have also seen an increase of individuals accessing targeted bursaries to impact on those group we have identified as hard to reach, or application from those who are from those groups themselves.

School Games

Get Berkshire Active and our local School Games Networks continue to be recognised by Sport England and Youth Sport Trust at national level for high quality festivals and events. The School Games in Berkshire yet again provided an inspirational stage for sporting talent and youth leadership opportunities as well as giving young people the chance to try new activities in a diverse Cultural Village. A well-developed Games has been possible because of additional funding secured from Ascot Racecourse via Berkshire Community Foundation and also the Greenham Common Trust. The games provided an opportunity for:

- o Over 3,300 young people involved in a county sporting competition
- o 357 volunteers (the vast majority of these being young people)
- o 187 schools to take part over the year

Disability Sport

In terms of disability sport, delivery has taken place to a wide range of disabled people through Satellite Clubs and Ever Active. In addition to delivery, a number of events and strategic forums have been staged by GBA including our first ever Disability engagement day working in partnership with Activity Alliance. All of these events have helped us to try and connect the physical activity and disability sector. New contacts and relationships have developed as a result of these events. We have also put time into the development of a Special Olympics network in the county.

Satellite Clubs

Our 2017-2018 satellite club delivery successfully achieved all Sport England targets. Our 2019-2021 satellite club funding application was accepted at the beginning of this year supporting us to continue the work we are completing at present.

GBA has worked in conjunction with National Governing Bodies, School Games Organisers, Schools and Non-sporting organisations over the last 6 years. In this period, we have:

- o Funded and delivered 117 projects
- o Engaged 3,210 participants
- o In 31 different sports and activities
- o Delivered a high proportion of our projects in our most deprived wards in the County.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Aside from delivering new projects, we have spent additional time listening to young people and collecting their views on present opportunities, barriers to participating in physical activity and most importantly, what gaps there are in the current provision available. We have used satellite club programmes to tackle wider social challenges such as youth crime and violence, mental illness and inclusive activity. This has been done by focusing on positive youth development via sports-based programmes to increase personal concepts such as self-efficacy, mental wellbeing, community/ social trust. Evidence from these projects have been collected and evaluated to ensure there is replication and growth in future projects both locally and nationally.

Primary School Sports Premium (PSSP)

Get Berkshire Active has a mandated role from the Department of Digital, Culture, Media and Sport (DCMS) to support primary schools to effectively utilise their Government funding for Physical Education and Sport (the PSSP). We have effectively shared key information about the premium to individual primaries and clusters through a dedicated section of our website, by giving presentations at headteacher meetings and through 1 to 1 meetings with schools. We also staged our first ever Primary Schools' Conference for Heads, PE leads and Governors. Delegates listened to nationally recognised experts in the field including Sue Wilkinson from AfPE as well as taking part in practical workshops. The Conference was attended by 100 heads, PE leads and governors from 50 schools. Also, as part of this work, GBA continued to record how schools were allocating their funding to identify schools that require further support and case studies of good practice to showcase to schools.

Children & Young People Active Lives Survey

2018-19 was the first full year of the Active Lives Children & Young People Survey, a national survey administered locally by GBA on behalf of Sport England. A random mix of primaries, secondaries, state and private schools from across the county are selected each term to complete the survey. It's the role of GBA to ensure that as many schools as possible complete the survey each term. 37 schools from across the county completed all elements of the survey over this period which more than met the Sport England target and put us above the national average for return rates.

Equality Standard

GBA is committed to tackling discrimination in all its forms and has committed to treating everyone with dignity and respect. It promotes equal opportunities in both the employment and management of staff and volunteers, and in the delivery of its services. We have recently reviewed and refreshed our Equality and Diversity policy and action plan and have recruited a Board Champion. We have practically used Insight to support partners in ensuring they build on their knowledge to proactively use insight tools and data to influence the hardest-to-reach communities. GBA has signed up to the Charity Learning online portal which includes modules on Equality and Diversity which some team members have completed. One area of work for coming months is to improve our knowledge of where under-represented groups currently feature within our county to help ensure our work is targeted appropriately and share this knowledge across the sector.

Safeguarding

GBA is committed to ensuring that the safeguarding and protection of young people and vulnerable adults is at the heart of all we do. In the last 12 months, as part of our commitment to safeguarding, we have:

- o Delivered the 2018-2019 Safeguarding Implementation plan
- o Delivered 12 Safeguarding courses, training 176 coaches and volunteers
- o Achieved a Green RAG following annual review with the Child Protection in Sport Unit (CPSU).
- o Updated GBA website to ensure relevant information is available for the public and our partners.
- o Continued to ensure that young people and older and vulnerable adults involved in our programmes were safeguarded and protected through a range of mechanisms such as building safeguarding checks into all partner contracts, Check and Challenge visits to projects we fund and providing a range of safeguarding training for deliverers.

Non-Sport England Programmes and Commissions

Macmillan Cancer Support:

Our two Macmillan Move More Practitioners continued to deliver much needed support encouraging those recovering from cancer to become more active. Despite great success and overwhelming praise this was a one-year funded programme from Sep 17 - Sep 18 and no further national or local funding could be secured to keep the programme running. The programme therefore had to close in August 2018.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Department of Work and Pensions (DWP):

Having previously delivered a successful employability programme, we were approached by DWP and asked to develop another similar application, this time supporting those at risk of becoming involved in criminal activity. A bid has been submitted for consideration.

Building Better Opportunities (BBO)/ Building Family Bridges (BFB):

BBO and BFB are funded by European Social Funds and Big Lottery to tackle employment and associated social issues in deprived communities. This is a significant fit with Sport England priority audiences and has helped us work with the most inactive audiences, gain insight about them and make a difference to their prospects. These programmes engage, inspire, motivate and build soft skills to support people towards education and employment whilst reducing inactivity and in particular social / mental wellbeing issues. Strategically this programme gives us a partnership with over 50 organisations who work with priority audiences, tackling issues related to the 5 Government outcomes. It also puts GBA in front of important decision makers as an organisation helping social outcomes not just sport. Between March 2018 and March 2019, we have delivered 4 engagement events for BFB in targeted communities, engaging around 180 people with 3 individuals referred into the partnership for further support. We have also directly delivered MTC training to Family Support Workers to highlight the importance of Emotional Intelligence when trying to inspire behaviour change.

In terms of BBO we worked with 14 individuals in 2018/19 offering tailored support for their needs. We used a variety of activities and locations to develop employability skills and build self-confidence. This work is more intensive and delivered, at times, on a one to one level. An example being a young man with severe anxiety and behavioural challenges that was referred via Ways into Work. GBA organised an indoor activity session in Slough to look at coping mechanisms for Anxiety. The individual signed up for the High Ropes course however the main achievement was just getting that individual to the top of the stairs where the course began! Repeatedly, fear kicked in and a return to the ground floor ensued but eventually he made it all the way to the top. This represented a massive barrier overcome and a life lesson to persevere and literally take 'one step at a time' and 'always look forward'. That individual then didn't hesitate to try the next activity!

Ever Active West Berkshire - GBA delivered to 160 participants in 18/19 and lead the consortium of Voluntary Sector Partners to gain a one-year extension to the project by West Berkshire Council. A great example of our work has seen a thriving exercise group develop in the Village of Bucklebury. GBA's market research led to a focus on the village and working with a local instructor, set up a weekly chair-based exercise group in the village hall now regularly attended by over 20 Over 50's. Impact of reduced anxiety was recorded across the group as well as physical benefits such as improved muscle suppleness and fitness which is allowing for more activity in everyday life.

Ever Active Reading - GBA commenced our second two-year contract term in Reading in June 2018 as part of the Narrowing the Gap 2 initiative. So far, we have worked with 143 participants across 9 venues with activities ranging from chair-based exercise to Table Tennis and we have also recruited 1 volunteer. During our 'Bat & Chat' Table Tennis session in Reading's 'Ping Pong Parlour' GBA developed a relationship with a local man who had continually suffered with his mental health. The man opened-up over a game of table tennis to our Mental Health First Aid Trained staff member and was then subsequently referred to Sport in Mind as Sport & Activity was a continual therapy tool for the individual.

Thames Valley Police (Project Activate):

Project Activate has had a successful first year of delivery, having provided 4 Engagement events / tasters, 2 ongoing regular clubs and we have engaged 210 young people. The programme has proved to be very challenging due to the type of community and social issues being addressed and it has taken longer to see results. We have constantly refined and adjusted to be successful, working in partnership with multiple public and voluntary agencies. However, the impact is now starting to become clear and our targeted work with the pupil referral unit and specific groups of local young people are examples of success.

Our Satellite Club investment is also targeted towards crime prevention, working alongside local community safety partnerships and achieving notable successes with at risk young people in secondary schools.

The strategic impact of this programme provides exponentially greater added value as GBA now have a good relationship with local Thames Valley Police, Police Crime Commissioners office and Community Safety Partnerships. Reflected in being invited to present to the regional police conference and GBA leading on a crime prevention forum with TVP.

Investment

It is part of Get Berkshire Active's role to source funding for sport and physical activity in the community. During this period, a total of £743K has been secured for programmes in Berkshire - £266K from non-Sport England sources and £477K has been invested in the county through Sport England's investment in our programmes.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

FINANCIAL REVIEW

Reserves policy

The company will set aside a sum by way of a reserve against unforeseen contingencies. This sum will be used in the event of the organisation being threatened with closure, for redundancy payments, to cover long term sickness liabilities and maternity pay.

The company will seek to maintain reserves equivalent to three month's budgeted expenditure and will include a sum for this operating reserve in budget planning.

The charity now holds reserves exceeding this amount and has started to fund some projects within the county. The charity will continue to hold higher reserves short-term as the trustees recognise that this is prudent given the potential change in funding landscape following the new Sports Strategy from the Department of Digital, Culture Media and Sport.

Results for the year

The results are set out in the Statement of Financial Activities on page 10.

Incoming resources for the year were £743,246 (Year ended 31 March 2018 : £810,486), resources expended were £756,555 (Year ended 31 March 2018 : £724,128) and the deficit for the year was £13,309 (surplus Year ended 31 March 2018 : £86,357).

The fund balances carried forward at 31 March 2019 were £362,614 represented by unrestricted funds of £273,495 (31 March 2018: £287,545) and restricted funds of £89,119 (31 March 2018 £88,378).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is governed by its Memorandum and Articles of Association dated 17 August 2011 as amended by Special Resolution dated 7 December 2012 and December 2015, and constitutes a limited company, limited by guarantee, as defined by the Companies act 2006.

Organisational structure

The company, which operates under the name Get Berkshire Active, commenced in August 2011 and was registered as a charity on 14 January 2014 (registered Charity Commission no. 1150486).

The Directors give of their time freely and no remuneration was paid in the year.

The Directors meet as a Board at least three times a year to determine the general policy of the Charitable Company and to review its overall management and control for which they are legally responsible. The day to day running of the Company is delegated to the Company Secretary, Brett Nicholls, in his capacity as Chief Executive and the management team.

Induction and training of new trustees

The Directors operate a continuing training programme designed to keep them informed and updated on current issues in the sector and regulatory requirements.

Risk management

The Directors have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Directors continue to keep the Company's activities under review, particularly with regards to any major risks that may arise from time to time as well the systems and procedures to manage them.

The Directors are satisfied that for all major risks identified appropriate controls have been put in place and maintained to mitigate those risks adequately. It is recognised that systems can provide only reasonable but not absolute assurance that major risks have been managed.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Berkshire County Sports Partnership for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by order of the board of trustees on and signed on its behalf by:

.....
S J Anstiss MBE - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF BERKSHIRE COUNTY SPORTS PARTNERSHIP

Opinion

We have audited the financial statements of Berkshire County Sports Partnership (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
BERKSHIRE COUNTY SPORTS PARTNERSHIP**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Kevin Ellerby (Senior Statutory Auditor)
for and on behalf of Richardson Jones
Chartered Accountants &
Registered Auditors
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

Date:

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

		Unrestricted fund	Restricted fund	31.3.19 Total funds	31.3.18 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Sport England		-	477,102	477,102	567,718
Local Authority		-	103,860	103,860	102,280
Other public body		-	39,000	39,000	18,731
Non-public		29,382	90,738	120,120	119,171
Investment income	2	<u>3,164</u>	-	<u>3,164</u>	<u>2,586</u>
Total		32,546	710,700	743,246	810,486
EXPENDITURE ON					
Charitable activities	4				
Sport England		-	512,164	512,164	518,425
Local Authority		-	104,319	104,319	101,834
Other public body		-	9,823	9,823	20,782
Non-public		<u>46,596</u>	<u>83,653</u>	<u>130,249</u>	<u>83,087</u>
Total		46,596	709,959	756,555	724,128
NET INCOME/(EXPENDITURE)		(14,050)	741	(13,309)	86,358
RECONCILIATION OF FUNDS					
Total funds brought forward		287,545	88,378	375,923	289,565
TOTAL FUNDS CARRIED FORWARD		<u><u>273,495</u></u>	<u><u>89,119</u></u>	<u><u>362,614</u></u>	<u><u>375,923</u></u>

The notes form part of these financial statements

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**BALANCE SHEET
AT 31 MARCH 2019**

		Unrestricted fund	Restricted fund	31.3.19 Total funds	31.3.18 Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	9	-	38,577	38,577	68,924
Cash at bank		<u>273,495</u>	<u>167,903</u>	<u>441,398</u>	<u>439,280</u>
		273,495	206,480	479,975	508,204
CREDITORS					
Amounts falling due within one year	10	-	(117,361)	(117,361)	(132,281)
		<u>273,495</u>	<u>89,119</u>	<u>362,614</u>	<u>375,923</u>
NET CURRENT ASSETS					
		273,495	89,119	362,614	375,923
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>273,495</u>	<u>89,119</u>	<u>362,614</u>	<u>375,923</u>
NET ASSETS					
		<u>273,495</u>	<u>89,119</u>	<u>362,614</u>	<u>375,923</u>
FUNDS					
	11				
Unrestricted funds				273,495	287,545
Restricted funds				<u>89,119</u>	<u>88,378</u>
TOTAL FUNDS					
				<u>362,614</u>	<u>375,923</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
S J Anstiss MBE-Trustee

.....
A K Foister OBE-Trustee

The notes form part of these financial statements

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	31.3.19 £	31.3.18 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>(1,046)</u>	<u>50,367</u>
Net cash provided by (used in) operating activities		<u>(1,046)</u>	<u>50,367</u>
Cash flows from investing activities:			
Interest received		<u>3,164</u>	<u>2,586</u>
Net cash provided by (used in) investing activities		<u>3,164</u>	<u>2,586</u>
		_____	_____
Change in cash and cash equivalents in the reporting period		2,118	52,953
Cash and cash equivalents at the beginning of the reporting period		<u>439,280</u>	<u>386,327</u>
Cash and cash equivalents at the end of the reporting period		<u><u>441,398</u></u>	<u><u>439,280</u></u>

The notes form part of these financial statements

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2019**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.19	31.3.18
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(13,309)	86,358
Adjustments for:		
Interest received	(3,164)	(2,586)
Decrease/(increase) in debtors	30,347	(20,708)
Decrease in creditors	<u>(14,920)</u>	<u>(12,697)</u>
Net cash provided by (used in) operating activities	<u>(1,046)</u>	<u>50,367</u>

BERKSHIRE COUNTY SPORTS PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Charitable activities expenditure represents all costs incurred which are directly attributable to projects. Costs of generating funds represents expenditure incurred to promote the charity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Fixed asset capitalisation policy

The charity has a policy not to capitalise assets under £1,000.

Pension

The charitable company pays into an auto-enrolment compliant group scheme since April 2015. This is a defined contribution pension scheme and payments are at the same rate for each employee. Contributions are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	31.3.19	31.3.18
	£	£
Bank interest received	<u>3,164</u>	<u>2,586</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		31.3.19	31.3.18
	Activity	£	£
Grants/Commissioned projects	Sport England	477,102	567,718
Grants/Commissioned projects	Local Authority	103,860	102,280
Grants/Commissioned projects	Other public body	39,000	18,731
Grants/Commissioned projects	Non-public	<u>120,120</u>	<u>119,171</u>
		<u>740,082</u>	<u>807,900</u>

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

3. INCOME FROM CHARITABLE ACTIVITIES - continued

All grants received in the year related to the primary objects and activities of the charity.

Grants received, included in the above, are as follows:

	31.3.19	31.3.18
	£	£
Other grants	<u>740,082</u>	<u>807,900</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 5)	Totals
	£	£	£
Sport England	134,442	377,722	512,164
Local Authority	86,201	18,118	104,319
Other public body	9,524	299	9,823
Non-public	<u>48,852</u>	<u>81,397</u>	<u>130,249</u>
	<u>279,019</u>	<u>477,536</u>	<u>756,555</u>

5. SUPPORT COSTS

	Management
	£
Sport England	377,722
Local Authority	18,118
Other public body	299
Non-public	<u>81,397</u>
	<u>477,536</u>

Support costs, included in the above, are as follows:

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

5. SUPPORT COSTS - continued

Management

	Sport England	Local Authority	Other public body
	£	£	£
Wages	258,988	10,165	-
Social security	21,538	780	-
Pensions	23,418	970	-
Rent	19,100	-	-
Travel	7,327	862	299
Insurance	1,976	-	-
Partnership meetings	4,766	-	-
Post, printing and stationery	1,910	-	-
IT and communications	2,460	-	-
Marketing	7,321	-	-
Computer and website costs	20,323	-	-
Other office costs	2,006	5,341	-
Payroll costs	648	-	-
Professional fees	405	-	-
Governance and Board meetings	2,326	-	-
Audit fee	3,210	-	-
	<u>377,722</u>	<u>18,118</u>	<u>299</u>

	Non-public	31.3.19 Total activities	31.3.18 Total activities
	£	£	£
Wages	58,829	327,982	330,016
Social security	7,338	29,656	26,714
Pensions	10,881	35,269	32,233
Rent	-	19,100	18,544
Travel	3,144	11,632	11,699
Insurance	-	1,976	1,887
Partnership meetings	-	4,766	1,265
Post, printing and stationery	-	1,910	2,308
IT and communications	280	2,740	3,020
Marketing	-	7,321	7,461
Computer and website costs	268	20,591	11,129
Other office costs	657	8,004	5,297
Payroll costs	-	648	648
Professional fees	-	405	-
Governance and Board meetings	-	2,326	3,322
Audit fee	-	3,210	2,743
	<u>81,397</u>	<u>477,536</u>	<u>458,286</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

Trustees expenses of £461 were paid during the year ended 31 March 2019 (2018 : £316). These expenses consisted solely of travel expenses for 2 trustees.

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

7. STAFF COSTS

No employee received a salary at a rate of more than £65,100 per annum in the period.

The average numbers of staff during the year was 12 (2018 : 12).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Sport England	-	567,718	567,718
Local Authority	-	102,280	102,280
Other public body	-	18,731	18,731
Non-public	-	119,171	119,171
Investment income	<u>2,586</u>	-	<u>2,586</u>
Total	2,586	807,900	810,486
EXPENDITURE ON			
Charitable activities			
Sport England	-	518,425	518,425
Local Authority	-	101,834	101,834
Other public body	-	20,782	20,782
Non-public	-	<u>83,087</u>	<u>83,087</u>
Total	-	724,128	724,128
NET INCOME/(EXPENDITURE)	2,586	83,772	86,358
Transfers between funds	<u>37,064</u>	<u>(37,064)</u>	-
Net movement in funds	39,650	46,708	86,358
RECONCILIATION OF FUNDS			
Total funds brought forward	247,895	41,670	289,565
TOTAL FUNDS CARRIED FORWARD	<u>287,545</u>	<u>88,378</u>	<u>375,923</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Trade debtors	28,890	64,127
Prepayments and accrued income	<u>9,687</u>	<u>4,797</u>
	<u>38,577</u>	<u>68,924</u>

BERKSHIRE COUNTY SPORTS PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Trade creditors	51,453	40,740
Social security and other taxes	6,412	9,076
Other creditors	4,816	3,537
Accruals and deferred income	<u>54,680</u>	<u>78,928</u>
	<u>117,361</u>	<u>132,281</u>

11. MOVEMENT IN FUNDS

The fund balances are held for the following purposes:

General fund

- Represents unrestricted funds held for the general running and administration of the charitable company.

Restricted funds

- Represents all grants and related expenditure where the donor has specified how the funds should be applied, for example grants from Sport England, Greenham Common Trust, Berkshire Community Foundation and other local organisations.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

13. ULTIMATE CONTROLLING PARTY

The operations of the charitable company are controlled by the Directors.

14. SHARE CAPITAL

The charitable company has no share capital, being limited by guarantee under the provisions of the Companies Act 2006.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds £	General funds £	Total funds £
Fund balances at 31 March 2018 are represented by:-			
Tangible fixed assets	-	-	-
Current assets	220,659	287,545	508,204
Current liabilities	(132,281)	-	(132,281)
	<u>88,378</u>	<u>£287,545</u>	<u>£375,923</u>

BERKSHIRE COUNTY SPORTS PARTNERSHIP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019

	31.3.19 £	31.3.18 £
INCOME AND ENDOWMENTS		
Investment income		
Bank interest received	3,164	2,586
Charitable activities		
Grants/Commissioned projects	<u>740,082</u>	<u>807,900</u>
Total incoming resources	743,246	810,486
EXPENDITURE		
Charitable activities		
Programme delivery	279,019	265,842
Support costs		
Management		
Wages	327,982	330,016
Social security	29,656	26,714
Pensions	35,269	32,233
Rent	19,100	18,544
Travel	11,632	11,699
Insurance	1,976	1,887
Partnership meetings	4,766	1,265
Post, printing and stationery	1,910	2,308
IT and communications	2,740	3,020
Marketing	7,321	7,461
Computer and website costs	20,591	11,129
Other office costs	8,004	5,297
Payroll costs	648	648
Professional fees	405	-
Governance and Board meetings	2,326	3,322
Audit fee	<u>3,210</u>	<u>2,743</u>
	<u>477,536</u>	<u>458,286</u>
Total resources expended	756,555	724,128
	-----	-----
Net (expenditure)/income	<u>(13,309)</u>	<u>86,358</u>