

## GET BERKSHIRE ACTIVE INFO

Get Berkshire Active Safeguarding Lead:  
**james.craggs@getberkshireactive.org**

Get Berkshire Active Safeguarding Deputy:  
**neel.sood@getberkshireactive.org**

**OR CALL US ON: 01628 472851**

## SAFEGUARDING CONTACTS, SUPPORT & ADVICE SERVICES

Your club's Welfare Officer is:

Your National Governing Body's Safeguarding Officer is:



Worried about a child's safety/welfare?

Call: **0808 800 5000** a 24/7, free and confidential service.



If you have any safeguarding concerns regarding adults at risk, or would like to discuss how ACT can support your organisation with safeguarding; please call the ACT office on **0115 951 5400** or email [ann-craft-trust@nottingham.ac.uk](mailto:ann-craft-trust@nottingham.ac.uk).



The Child Protection in Sport Unit's mission is to safeguard the welfare of children in sport. Call: **0116 234 7278** or email: [help@nspcc.org.uk](mailto:help@nspcc.org.uk).

Or in an emergency call the police on **999**



# SAFEGUARDING GUIDANCE

**GBA IS COMMITTED TO PROMOTING THE SAFETY AND WELFARE OF CHILDREN AND YOUNG PEOPLE ENGAGED IN SPORTING ACTIVITIES LOCALLY.**

**A guide for those working with children or vulnerable adults.**

It is all clubs' and coaches' responsibility to safeguard those in their care. If you have a concern about the safety of a participant, or if someone confides in you about their own safety - here is our guide on how to respond to a safeguarding concern.

Remain calm, neutral and do not judge the participant.

Listen to the participant's concerns, let them tell you rather than assume information.

Do not suggest answers, or assume information that hasn't been shared – to be true.

Don't promise confidentiality, explain you'll need to pass the message on to those that need to be told.

Make notes, especially times/dates – and record the information that was given to you; not your interpretation.

Pass your concerns on to the relevant safeguarding officer.

**REMEMBER, YOUR JOB IS TO PASS INFORMATION ON TO RELEVANT OFFICERS, AND NOT TO INVESTIGATE CONCERNS YOURSELF.**